



# Public Sector Finance and Accounting Training

**Dates: 24<sup>th</sup> - 28<sup>th</sup> March 2025**

**Venue: Inani Hotel in Johannesburg; South Africa**

## Program Overview:

The public sector is highly regulated, and financial management plays a critical role in ensuring accountability and good governance. This comprehensive 5-day training program is designed to provide public sector employees with a 360-degree understanding of the public sector, from legislation and internal processes to ethics, performance management, and auditing.

## About Your Course Presenter:

### **DECENT MUTANHO, PhD**

Renowned Facilitator, Africa Skills Enhancement Centre Ltd (ASEC)

**Profile:** Dr. Decent Mutanho is a distinguished academician, facilitator, and thought leader with a wealth of experience in accounting, finance, management, and marketing. With a robust academic background, including a PhD in Business Management, Dr. Mutanho has established himself as a leading expert in his field. His extensive experience spans over 20 years, with a proven track record of driving growth and success in various organizations.

#### **Expertise Summary**

Dr. Decent Mutanho is a seasoned facilitator with extensive expertise in finance, accounting, and audit. His areas of specialization include:

- Financial Management: *project finance, financial management, financial accounting, and financial modeling.*
- Accounting: *cost and management accounting, accounting international standards, auditing international standards, and advanced financial reporting.*
- Public Sector Finance and Accounting: *financial management, accounting, and auditing in the public sector.*

#### **Training Style**

Dr. Mutanho's training style is interactive and engaging, challenging participants to think critically, strategically, and creatively about public sector finance and accounting.

#### **Public Sector Finance and Accounting Expertise**

Dr. Mutanho's expertise in public sector finance and accounting includes:

- Financial management and accounting in the public sector
- Public Finance Management Act (PFMA) and Treasury Regulations
- Municipal Finance Management Act (MFMA)
- Auditing and assurance in the public sector
- Risk management and internal controls in the public sector



**Learning Outcomes**

PERSONAL BENEFITS

- Gain a comprehensive understanding of the public sector and its legislation
- Develop skills in risk management, internal controls, and financial reporting
- Enhance their knowledge of accounting frameworks, legislation, and performance management

ORGANIZATIONAL BENEFITS

- Enhance their reputation and credibility in the public sector
- Improve their financial management and accountability

**Who Should Attend?**

- Government and Diplomatic Officials
- Corporate and Security Professionals
- Hospitality, Tourism, and Logistics Experts

**COURSE DELIVERY METHODOLOGY:**

- Interactive lectures and presentations
- Case studies and group discussions
- Practical exercises and role-playing
- Video presentations and multimedia aids.

Upon completion of the program, participants will receive a Certificate of Completion from Africa Skills Enhancement Centre Limited (ASEC).

**ICT POLICY:**

All delegates participating in this program will be equipped with a brand-new Laptop as a support tool for the course.

**HOSPITALITY POLICY:**

- All the delegates participating in this program will be entitled to:
- Tuition, Training Materials, Lunch and Refreshments
  - Airport transfers and inwards logistics while in Johannesburg
  - 16GB Flash disc for training materials
  - An excursion tour
  - 1-year free virtual support on the area of knowledge

**TUITION FEE:**

<b>Dates and Duration: 24<sup>th</sup> – 28<sup>th</sup> March 2025</b>	<b>1 Week</b>
<b>Cost Includes: Tuition, Study Materials, Refreshments, Lunch, ICT &amp; Hospitality Packages Only</b>	<b>\$2,200.00</b>
<b>TOTAL per delegate</b>	<b>\$2,200.00</b>

## COURSE OBJECTIVES

- ✚ Understand the public sector context, legislation, and financial management cycle
- ✚ Apply risk management and internal control principles
- ✚ Prepare financial reports and statements
- ✚ Understand accounting frameworks, legislation, and performance management
- ✚ Apply auditing principles and procedures

## DAY ONE

### PUBLIC SECTOR CONTEXT AND LEGISLATION

- Overview of the public sector and its legislation
- Public Finance Management Act (PFMA) and Treasury Regulations
- Municipal Finance Management Act (MFMA)

### ORGANIZATIONAL BENEFITS.

- Increase their compliance with legislation and regulations
- Develop a more skilled and competent workforce
- Improve their service delivery and performance management.

## DAY TWO

### GOVERNANCE, ETHICS, AND RISK MANAGEMENT

- Governance versus government
- King IV Report requirements
- Ethical decision-making in the public sector
- Risk management and internal controls

### Course Faculty

Our course faculty, Dr. Decent Mutanho, is a seasoned expert with extensive experience in finance, accounting, and auditing. He brings a wealth of knowledge and practical insights to the training program, ensuring participants receive high-quality instruction and guidance



### ASEC BANKING DETAILS

#### Payment Instructions

- ✚ Accepted payment methods: Bank Transfer, and Credit Card.
- ✚ Late payment fees may apply

Bank Name: **Nation microfinance Bank.**  
Beneficiary: **Revolve Investment**  
Bank Account: **22510102500**  
Swift code: **NMIBTZTZXXX**  
Branch Code: **Mlimani city**  
Reference: **Africa Skills Enhancement Centre Limited (ASEC)**



### DAY THREE

#### FINANCIAL MANAGEMENT AND REPORTING

- Public Finance Management cycle
- Strategic planning, budgeting, and financial reporting
- Accounting frameworks and legislation

### DAY FOUR

#### PERFORMANCE MANAGEMENT AND AUDITING

- Link between service delivery and performance management
- Planning, budgeting, and performance measurement
- Public sector auditing and the role of the Auditor General



### DAY FIVE

#### PRACTICAL APPLICATIONS AND CASE STUDIES

- Practical exercises and case studies
- Group discussions and presentations
- Action planning and implementation

#### Materials Provided:

- Comprehensive course manual
- PowerPoint presentations
- Case studies and group exercises
- Feedback and assessment tools

#### COURSE SCHEDULE:

- ✚ Registration: 7:45 AM, Day 1  
Complimentary Tea and Coffee Reception: Immediately after registration

#### ✚ Daily Course Timetable:

8:30 AM - Course Commences  
10:15 AM - Morning Tea Break  
1:00 PM - Lunch Break  
2:15 PM - Afternoon Tea Break  
3:00 PM - Course Concludes

- ✚ *Please note that these times are approximate, as the program's interactive nature may necessitate flexibility. If you have any queries or require assistance, please do not hesitate to contact us.*

- ✚ *Thank you for joining us, and we wish you a productive and enriching learning experience.*

#### Official Authorizer for ASEC



**DIRECTOR**

Ms. Khadijah Masoud Ally

Managing Director

Welcome to The Public Sector Finance and Accounting Training equips professionals with knowledge and skills to manage public finances effectively, ensuring transparency and accountability. Our expert facilitators will guide you through interactive sessions, case studies, and practical exercises to ensure a valuable learning experience.